

**LAGRANGE COLLEGE UNDERGRADUATE PROGRAM
GRADUATION PETITION**

Name _____ L# _____
(last) (first) (middle) (Student ID Number)

Degree sought (BA, BM, BS, BSN, BBA) _____ Major _____

Minor(s) _____

Bulletin year major declared _____ Term student will complete requirements _____

Term/year first matriculated at LaGrange College _____.

1. Total semester hours earned toward graduation = _____

2. Current semester hours taking this term _____ minus Current REPEAT semester hours _____ = _____

3. Pre-registered semester hours for future terms _____ minus pre-registered REPEAT semester hours _____ = _____

4. Total semester hours to be earned by graduation term: (Minimum 120 Semester Hours required) = _____

NOTE: Repeated courses are those that have previous been passed and are being repeated (please speak with your advisor before repeating a class). The most recent grade will be the one that is applied to your degree. All grades will be counted in your GPA.

5. ☐ General Education Curriculum Requirements Complete?

6. Courses needed to complete General Education Curriculum Requirements: (List)

7. Cultural Enrichment Events Required _____ Accumulated _____
Interim Term Courses Required _____ Accumulated _____

8. Senior Assessment Test Date: _____

9. ☐ Major Complete?

Please attach a degree audit and indicate on the audit any exceptions to or substitutions for major requirements.

10. Any D grades in the major? ☐ No ☐ Yes (If yes, attach an explanation)

11. _____ Major assessment (year) _____ Method/Results _____

Miscellaneous

12. ☐ Residency met (last 39 semester hours at LaGrange or 51 of last 60)? If no, attach an explanation.

13. ☐ Work in progress at another institution (correspondence, transient)? If so give details: _____

Certification of recommendation for graduation upon completion of work in progress

Department Chair/Major Advisor Signature Date Student Signature Date

Note: The completion of requirements is the responsibility of the student. This checklist is simply the chair's/advisor's approval of the student's work to date.

To be recognized as a candidate for a baccalaureate degree:

1. You must have filed a graduation petition with the Registrar's Office. This must have been done the semester immediately preceding the semester that you expect to complete requirements.
2. You must have taken the Senior Assessment Test (see your advisor).
3. You must have earned the last 39 semester hours of credit in residence at LaGrange College or 51 of your last 60 semester hours.
4. You must have earned a cumulative grade point average of at least 2.0.
5. You must have earned at least 120 semester hours of credit.
6. You must have completed the general education requirements (see catalog under which you entered).
7. You must have formally declared and completed a major.
8. You must have made arrangements for assessment in your major (see your department chair).
9. You must have completed Interim Term requirements (see catalog under which you entered).
10. You must have completed the Cultural Enrichment requirements (see catalog under which you entered).
11. You must have paid your graduation fee of \$150.00.

It is **your** responsibility to have grade marks on all correspondence and/or transient work at another institution in the Registrar's office **before** the end of final examinations for your last semester.

You must indicate your name, with correct and legible spelling, exactly as you wish it to appear on your diploma. **LaGrange College awards diplomas only at the end of the spring term each year. If degree requirements are completed in any term other than the spring semester, it is understood and agreed that the diploma will not be issued until the following commencement ceremony for any reason.** The academic transcript is the official document used to verify that the degree has been awarded.

This is to certify that I have read and understand the above stated requirements.

Date

Signature

Please have my name appear as follows on my diploma:

(Please print)

My permanent address is _____

Requirements completed, I will be graduated with the (BA, BM, BS, BSN, BBA) _____ degree at the end of the

_____ semester, 20_____, with a major in _____.